

West Kessler Neighborhood Association

MINUTES

JUNE 21, 2017

7:09PM – 9:22PM

808 N HAMPTON RD

MEETING CALLED BY	Regular Schedule of Monthly Meetings
TYPE OF MEETING	Monthly Board Meeting
FACILITATOR	Joseph Beckham
NOTE TAKER	Shawn Johnson
ATTENDEES	Joseph Beckham, Teresa Harvey, Shawn Johnson, and Angie Mobley
CALL TO ORDER	Joseph Beckham at 7:09 PM

Approval of Meeting Minutes

Shawn Johnson

- Error noted by Joseph Beckham that the check listed in the notes should list that it was paid by OOCCL and the amount should reflect \$1,677.67
- May 17, 2017 minutes approved with edit
 - Motion to Approve (Passed): Angie Mobley to approve, Teresa Harvey seconded

Treasurer's Report

Joseph Beckham
for Jonathan Saxer

- Balance: \$4,604.49
- Ahead with fundraising from last year
- 31 households have donated in 2017
- Over 50 households donated in 2016

Texas Tax Exemption

Joseph Beckham

- WKNA is now exempt from paying taxes for purchases made on behalf of the association
- Board members were presented with the Texas Sales and Use Tax Exemption Certification

Gift Policy and Procedure

Joseph Beckham

- Need to establish a formal Gift and Policy Procedure for fundraising
- Should document tax receipts and "thank you" letters
- How to report directory updates
- How to get checks and cash to Treasurer
- Timeline for letters and phone calls to donors
- How to record and acknowledge gifts
- Document how they knew to make the donation (i.e. letter, Facebook post, MailChimp)
 - Action Items: Shawn Johnson will begin the process of designing the policy for open discussion at the next meeting

General Liability Insurance Policy

Joseph Beckham

- New liability carrier established
 - Motion to Approve (Passed): Teresa Harvey to approve, Angie Mobley seconded

West Kessler Native Arbor Initiative

Joseph Beckham

- Proposal to officially announce Bob Ikel as the Chair and Co-founder of the West Kessler Native Arbor Initiative Committee
 - Motion to Approve (Passed): Joseph Beckham to approve, Teresa Harvey seconded

Oak Cliff Greenspace

Shawn Johnson

- Joseph Beckham and Shawn Johnson are currently co-representatives for WKNA
- Suggested reaching out to Kent Frederick and see if he would be interested in becoming the official representative of the Association while Shawn Johnson continue as a co-representative.
- Water fountain installation is complete at Annie Steven's Park
- Greenspace paid for the refinishing of the light poles around Steven's Park Golf Course
- Greenspace is spearheading the building of a "centennial clock" and will push for installation prior to the October golf tournament.
- Greenspace would like the assistance of WKNA Board with fundraising

OOCCL Grants

Joseph Beckham

- All grants for WKNA have been approved
- Directory updates, cost of postage and stationary; letterhead and envelopes, signage for pole banners, and electricity

New Member Welcome Kits

Teresa Harvey

- Welcome committee will reach out to new neighbors

Beautification Committee**Joseph Beckham**

- Flags for 4th of July: Flags will be installed on July 1 and removed by July 6
- Yard of the Month: 711 N Hampton Rd

West Kessler Cares**Teresa Harvey**

- Event will be scheduled in late July with the Promise House
- Awaiting details about the golf tournament for the Sunset Foundation

Social Committee**David Cooper**

- Neighborhood Night Out
 - 7/11 Tacos Mariachi
- Monthly Wine Down
 - 6/23 Jeff and Chitra Foster
 - 7/28 Lauran Lockwood
- Annual Events
 - Summer Pool Party (August) – Glenn and Heather Comtois (confirmed)
 - Fall Fest (October)
 - Holiday Walk-a-Bout Progressive Dinner (December)

Communications Committee**Shawn Johnson**

- Six online directory updates have been completed
- Publication of membership directory will have a fall deadline
- Earl and Danny will be contacted by Joseph Beckham to determine continued interest in managing the update

Old Oak Cliff Conservation League**Angie Mobley**

- Presented with information about how other neighbors will use grant money
- Presented with three future events for publication on the website
- Lenna Liles will become the OOCCL Representative

Crime Watch/NOCUPP**Angie Mobley**

- Membership in the neighborhood is down.

NEXT MEETING	July 18, 2017 at 7:00 PM at 808 N Hampton Rd
ADJOURNMENT	Motion by Angie Mobley and seconded by Shawn Johnson to adjourn the meeting at 9:22PM.
MINUTE APPROVAL	Recorded: Wednesday, June 22, 2017 Approved: Tuesday, July 18, 2017 Published: Tuesday, July 18, 2017