

West Kessler Neighborhood Association

MINUTES

JULY 18, 2017

7:03PM – 9:30PM

808 N HAMPTON RD

MEETING CALLED BY	Regular Schedule of Monthly Meetings
TYPE OF MEETING	Monthly Board Meeting
FACILITATOR	Joseph Beckham
NOTE TAKER	Shawn Johnson
ATTENDEES	Joseph Beckham, Teresa Harvey, Shawn Johnson, Jonathan Saxer, and Angie Mobley
CALL TO ORDER	Joseph Beckham at 7:03 PM

Approval of Meeting Minutes

Shawn Johnson

- June 22, 2017 minutes approved
 - Motion to Approve (Passed): Teresa Harvey to approve, Angie Mobley seconded

Treasurer's Report

Jonathan Saxer

- Balance: \$6,725.39
- Ahead with fundraising from last year
- Jonathan requested that any spending outside of the budget be sent for approval to plan for the expense.
 - o Action Items: Joseph will follow up on the ownership of the electricity in the cul-de-sac

Gift Policy and Procedure

Joseph Beckham

- Designed to get notices out in a timely manner
- IRS wording required on donations of \$250 or more
- Letters due January 31 of the following year
- Jonathan will design letter and email for donors
- Approved for publication.
 - Motion to Approve: Teresa Harvey to approved, Shawn Johnson seconded

General Liability Insurance Policy

Joseph Beckham

- Waiting for additional bids
 - Motion to Approve (Passed): Teresa Harvey to approve, Angie Mobley seconded

Oak Cliff Greenspace Committee

Joseph Beckham

- Kent Frederick appointed as the new representative for WKNA
- Joseph Beckham will co-chair
- Greenspace would like the assistance of WKNA Board with fundraising
- Golf tournament flyers are online, event is scheduled for October 9
- Working to resurfacing the tennis courts on Kessler Parkway

OOCCL Grants

Joseph Beckham

- Stationary – ordered and sent for reimbursement
- Directory Update – project pending
- Electricity – annual submission for reimbursement
- Pole Banners - project pending (size 30/100, 2 poles with 8 sides, black and yellow)
 - Action Items: Shawn to design a mock-up

New Member Welcome Kits

Teresa Harvey

- Welcome committee will reach out to new neighbors
- 5 kits delivered this month

Beautification Committee

Joseph Beckham

- Yard of the Month: 714 Tenna Loma Ct

West Kessler Cares

Teresa Harvey

- Promise House
 - o Need to set date and type of event
 - o Agreed event should be in September or October
 - o 20 – 40 kids, can be separated by age group
 - o Agreed to do a block party with a state fair theme
 - o Teresa will confirm with Promise House the dates and activities

- Sunset Foundation
 - Agreed to promote the November 3 golf tournament

Social Committee

Joseph Beckham

- Neighborhood Night Out
 - 8/8 Need suggestions
- Monthly Wine Down
 - 7/28 Lauran Lockwood
 - 9/29 Mike and Kent
- Annual Events
 - Summer Pool Party (August) – Glenn and Heather Comtois (confirmed)
 - Fall Fest (October)
 - Holiday Walk-a-Bout Progressive Dinner (December)

Communications Committee

Shawn Johnson

- Established an office 365 account
- Jonathan will turn over all directory updates to Shawn
 - Publication of directory is the second week of January
- Joseph will reach out for more details on transferring the domain to WKNA ownership

Crime Watch/NOCUPP

Angie Mobley

- Working to get additional officers to patrol for NOCUPP

NEXT MEETING	August 15, 2017 at 7:00 PM at 808 N Hampton Rd
ADJOURNMENT	Motion by Angie Mobley and seconded by Shawn Johnson to adjourn the meeting at 9:30PM.
MINUTE APPROVAL	Recorded: Tuesday, July 18, 2017 Approved: Tuesday, August 15, 2017 Published: Tuesday, August 15, 2017